



Dave Heineman  
Governor

# STATE OF NEBRASKA

DEPARTMENT OF ADMINISTRATIVE SERVICES  
Carlos Castillo, Jr.  
Director

## MEMORANDUM

DATE: March 23, 2009

TO: All Agencies, Boards and Commissions  
Attention State Finance Officers

FROM: Gerry A. Oligmueller, State Budget Administrator

SUBJECT: Federal Stimulus Announcements of Sub-Grantees and Projects

On March 11, we asked that agencies, boards and commissions provide copies of all ARRA (American Recovery and Reinvestment Act) grant applications and award letters to Mike Calvert of the Legislative Fiscal Office (LFO), your assigned LFO Analyst and Betty Hladky, Budget Office Business Manager.

Please continue to forward these applications and award notices and to review your plans and recommendations with the Governor's Policy Research Office, the Budget Division and the Governor's Office.

Please follow these communication guidelines regarding announcements:

- As grants are awarded to your agency, decisions may be necessary to distribute funds to sub-grantees or projects. Before distribution announcements are made, we ask that you review these announcements with the Governor's Policy Research Office, the Budget Division and the Governor's Office.
- When your agency releases these reviewed announcements to the public, please send a copy of the announcement to Mike Calvert of the LFO, your assigned LFO Analyst and Betty Hladky, Budget Office Business Manager.

By the time these announcements are made it will also be time to plan for the accounting and reporting phase of the grant:

- Please set up the NIS business units at grant award time so that State Accounting has advance notice to activate the business unit prior to the first accounting entry.
- Be aware of ARRA Section 1512(c)(4) requiring that the state comply with the Federal Funding Accounting and Transparency Act of 2006 (Public Law 109-282)(FFATA). Examples of the required data elements can be found on [www.usaspending.gov](http://www.usaspending.gov). An example is attached. Please become aware of additional data elements your federal agency may require.

Thank you again for your cooperation to adhere to the accountability, transparency and reporting requirements of the ARRA. We appreciate your extra efforts to communicate the status of your agency's ARRA plans and activities.

cc. Mike Calvert Legislative Fiscal Analyst  
State Budget Division  
State Accounting  
State Materiel

attachment: FFATA data elements example